



Loton Park Tennis Club  
 PO Box 8330  
 Perth Business Centre WA 6849  
 ☎ 9328 5065  
 🌐 www.lotonpark.com.au

**APPLICATION FOR HIRE OF LOTON PARK TENNIS CLUB (Inc.) VENUE**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Contact no.: \_\_\_\_\_

Email: \_\_\_\_\_

Day/Date of Hire: \_\_\_\_\_ Time required: From \_\_\_\_\_ To \_\_\_\_\_

Function Type: \_\_\_\_\_

Bar Requirement: Yes/No Entertainment: Yes/No Entertainment Type: \_\_\_\_\_

Who Provides Entertainment: \_\_\_\_\_

**OFFICE USE ONLY**

Hire Cost Category: _____	Amount: _____
Less Deposit: \$100.00 (on booking)	\$100.00
Refundable Bond: \$500.00 (on booking confirmation)	\$500.00
Bar Staff Fee: (Bar Service Fee x hrs x \$35ph or \$50pf Public Holiday)	Amount: _____
Bar Tab Up Front:	Amount: _____
Total Payable:	Amount: _____ (Minus Deposit)
Bond Refundable:	Amount: \$500.00 (Refunded after event)

Payments can be made by cash, cheque or direct debit. Tax invoices are available on request.

Please make cheques payable to Loton Park Tennis Club (Inc.)

Direct debits may be made to:

Commonwealth Bank: 009 006 48                      BSB: 066-129

(When making a direct debit, please include your NAME and the words VENUE HIRE)

**LOTON PARK TENNIS CLUB (Inc.)**

**CONDITIONS OF HIRE**

The following CONDITIONS OF HIRE must be adhered to:

- The person hiring the Clubhouse must be an adult (18 years or older).
- Payment in full, including the bond, is due at least 14 days prior to the event. In the event of late cancellations, within 7 days of the event, half the hire cost and the entire bond will be refunded.
- Strictly no alcohol is to be brought onto the premises. Loton Park Tennis Club (Inc.) has a Club Restricted License and a bar person with Responsible Service of Alcohol Certificate must operate the bar for your function. Loton will provide the required staff at hirers cost.
- The person hiring the Clubhouse is responsible for the cost of repairing or replacing any damaged fixtures/fittings.
- Guests must not walk on the courts or place tables and chairs on the courts without prior permission or unless appropriate footwear is worn.
- Smoking is prohibited inside the Clubhouse and the balcony. There are designated smoking areas at the eastern end of the Clubhouse at the base of the stairs.
- Decorations are subject to the approval of the committee and must be removed at the end of your function.
- The premises are to be left clean and tidy. All rubbish and bottles/cans to be placed in the bins provided.
- Club restricted Licence; Mon – Thurs 5pm-10pm, Fri 5pm-12pm, Sat 2pm-12pm, Sun 2pm-10pm.

I understand that this hiring is subject to the above CONDITIONS OF HIRE of the Loton Park Tennis Club (Inc.). I hereby hold the Loton Park Tennis Club (Inc.) and its members indemnified against all claims which may be made against them for damages or otherwise in respect of loss, damage, death or injury caused by or in the course of or arising out of the hiring of the venue, during tall periods when such venue is on hire to me as a hirer.

**Signature of Applicant (must be 18 years or older)**

**Date:** \_\_\_\_\_